



## Artist/Artisan/Craftsperson Application

Coventry Arts Guild – Second Annual Arts in the Park Festival

September 9<sup>th</sup>, 2017 – Patriots Park, 124 Lake Street, Coventry, CT 06238

Name of Studio/Business: \_\_\_\_\_

Contact Person: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

Main Phone: \_\_\_\_\_ Cell Phone (if different): \_\_\_\_\_

email: \_\_\_\_\_

Webpage/Social Media: \_\_\_\_\_

Product:     Jewelry     Pottery     Sculpture     Photography     Food\*\*  
 Painting     Pastel     Woodwork     Jewelry     Other: define: \_\_\_\_\_

\*\*Food Product: ( do you need health dept. certificates?): \_\_\_\_\_

Did you participate in the 1<sup>st</sup> Annual Arts in the Park event in 2016:  Yes     No

### Regulations:

1. Access to the park for setup begins at 8:00 am.
2. Setup is to be completed by 10:00 am.
3. The event runs from 10:00 am to 4:00 pm, Saturday, September 10, 2016. Rain or shine.
4. Vendors must provide their own tables – outdoor vendors must supply their own tents.
5. A single space is 10' x 10'. All items must be enclosed within the specified area. No overflow.
6. All tents must be staked.
7. Keep your area clean during the festival.
8. Vendors are not to start packing up before 3:50 pm.
9. Clean up your area after the festival ends.
10. All sales conducted and applicable sales taxes are the responsibility of the vendor or artist.
11. Performers must be present at least 45 minutes before scheduled performance time.
12. All members' gallery exhibitors must not remove work until after 4 pm.
13. Coventry Arts Guild reserves the final decision on appropriateness of vendor's/artist's wares/content.
14. There will be no refund if problem is not resolved.
15. Please conduct yourself in a professional and courteous manner to all in attendance and participating.

Legal names = Coventry Arts Guild and The Town of Coventry

I agree to follow all Festival Guidelines and all applicable State and Town Regulations. The Board of Directors reserves the right to deny festival privileges to any participant who fails to comply with the festival guidelines.

I AGREE NOT to hold the Coventry Arts Guild, The Town of Coventry or its representatives responsible for any damages arising out of the sales of my products or from my presence on the festival site.

All authorized vendors, performers, artists or volunteers participating in the Coventry Arts Guild, Arts in the Park Festival shall be individually and severally responsible to COVENTRY ARTS GUILD, ARTS IN THE PARK FESTIVAL, its board, officers, members, and volunteers for any loss, personal injury, deaths, and/or any other damage that may occur as a result of the vendors' participation in the festival sponsored by the Coventry Arts Guild of The Town of Coventry or that of its representatives, agents, and employees. All vendors, performers, artists or volunteers hereby agree to indemnify and save Coventry Arts Guild and The Town of Coventry harmless from any loss, cost, damages, and other expenses, including attorneys' fees, suffered by or incurred by the Coventry Arts Guild by reason of the vendors' participation in the festival sponsored by The Coventry Arts Guild, The Town of Coventry or that of its volunteers, agents and employees.

Participant Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**Mail applications to Aline Hoffman, 950 Main Street, Coventry, CT 06238**  
**[DO NOT send payment with this application]**  
**\*\*\*Hardcopies only\*\*\***

**Applications must be postmarked by Friday, July 28, 2017.**

For further questions contact [festival@coventryartsguild.org](mailto:festival@coventryartsguild.org) or call Phone: (860) 377- 1338

